



Company Details Confidential



#JOB-2476541



Guinness Ent Ctr Taylors Ln, Dublin, Co.

Dublin, D08 ET2R



No of positions : 2



Paid Position



39 hours per week



37000.00 Euro Annually



22/10/2026



19/11/2026

How to apply

Application Method :

Not available



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Financial and Accounting Technician

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Financial and Accounting Technician required to work at GSA Accountants located at The Liberties, Dublin D8. The candidate must have at least 1 year of experience in a similar role. Duties will include assists with the preparation and maintenance of financial records, including invoices, receipts, payments and expense reports; processes accounts payable and accounts receivable transactions; reconciles bank statements and financial accounts; assists with the preparation of monthly financial reports and accounting statements; maintains accurate records of financial transactions and ensures that supporting documentation is properly filed; assists with monitoring budgets, tracking expenditure and identifying discrepancies in financial records; liaises with suppliers, customers and other departments regarding invoices, payments and account queries; supports the preparation of financial information for audits and tax compliance purposes; performs general administrative duties related to the accounting function. Salary: €37,000 per annum. Hours: 39 per week. Apply to HR at office@gsassociates.ie.

- **Sector:** other service activities

Career Level

- Experienced [Non-Managerial]