



Castle Dargan Resort Ltd



#WPEP-2475820

CASTLEDARGAN GOLF COURSE,



Castledargan House H, Tully Beg, Ballygawl,
Co. Sligo, F91 F2DN



No of positions : 1



Work Placement Experience Programme



As per WPEP guidelines



Work Placement Experience Programme



21/10/2026



16/12/2026

How to apply

Application Method :

This programme is for jobseekers that are in receipt of a qualifying social welfare payment and those transferring from a social welfare scheme. Full eligibility details are available [here](#)



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Wedding and Events Assistant - WPEP Scheme

Application Details

This Work Placement Experience Programme provides Participants with an opportunity to gain meaningful work experience, learning and training while on the programme. This programme is for jobseekers who are in receipt of qualifying social welfare payments and those transferring from a social welfare scheme or an ETB Training Allowance. Your eligibility for this programme will be verified by the Department as part of the application process.

Job Description

This work placement gives participants practical experience of events planning at Castle Dargan Estate, a 4-star golf, hotel and spa property. Working with an experienced events and hospitality team, participants will learn how weddings, conferences, golf societies, private functions and seasonal celebrations are planned and delivered from first enquiry to the final guest farewell.

They will develop skills in client communication, event planning and scheduling, room set-up and layout, liaising with kitchen and front-of-house teams, and the administrative and record-keeping side of events. The placement offers hands-on learning, guidance from mentors, and the chance to build confidence, teamwork and organisational skills, along with a recognised reference.

Role Description

This is a training and work experience opportunity; no prior experience in this role is necessary. Accredited and/or sector recognised training will be provided to support your placement. Participants are eligible to participate in the WPEP QQI Work Experience Module which was developed by the Education & Training Boards in collaboration with the Department of Social Protection. This optional module will fulfil your accredited training requirements for the WPEP.

Formal Training

- Company induction covering Castle Dargan Estate's standards, policies and procedures
- Health and safety training, including fire safety and evacuation procedures
- Manual handling certification
- HACCP / food safety awareness training
- Customer service and guest care training
- Training on the hotel's booking and events management systems
- Scheduled one-to-one reviews with a supervisor to set learning goals and track progress

Informal Training

- Daily learning alongside the Events and Sales team
- Shadowing experienced staff during client meetings, show rounds and site visits
- Hands-on involvement in setting up and running weddings, conferences, golf society days and private functions
- Mentoring and day-to-day guidance from a designated supervisor
- Learning how the events team works with the kitchen, bar, housekeeping and front office
- Building communication, teamwork and problem-solving skills through real event situations
- Regular feedback after events to support learning and development

- **Sector:** accommodation and food service activities

Career Level

- Not Required

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 0