



XEINADIN IRELAND SOUTH EAST LIMITED



#JOB-2475154



TYNAN DILLON LIMITED, 74 Northumberland Rd, Dublin 4, D04 XF75



No of positions : 1



Paid Position



37.5 hours per week



37500.00-43000.00 Euro Hourly



15/10/2026



12/11/2026

How to apply

Application Method :

Not available



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Accounts Technician

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Xeinadin was established in 2019 when a number of leading business advisory and accountancy practices across the UK and Ireland came together to re-imagine the future of accountancy. Our collective mission to provide locally forged, trusted business advice to SMEs through forward-thinking, close-knit relationships remains pivotal to our growth. It's our people who drive our business forward, and we offer them future-focused career opportunities whilst supporting individual specialisms. Our regional offices of over 3000 colleagues operate collaboratively, combining collective expertise to maximise potential. We are recruiting for an ambitious, motivated and detail-oriented Accounting Technician to join our team and support the delivery of high-quality services to our clients.

Your role

- Prepare monthly management accounts, financial reports and supporting schedules, ensuring accurate and timely reporting of financial performance.
- Analyse revenue, costs, margins and profitability, including budget-to-actual and forecast-to-actual variances, and communicate key performance drivers.
- Develop KPI dashboards, forecasts, financial models and scenario analyses to support commercial planning and management decision-making.
- Process and review journals, accruals, prepayments and supplier invoices, and examine general ledger balances, trial balances and reconciliations.
- Assess customer, product and business-unit profitability, identifying trends, anomalies, financial risks and opportunities for improvement.
- Support budgeting, month-end reporting and external audits by liaising with stakeholders,

preparing

documentation and responding to queries.

The ideal candidate

- Accounting Technician qualification (ATI) or equivalent.
- Minimum 2 years' experience in an accountancy practice environment.
- Strong knowledge of bookkeeping principles and financial accounting.
- Experience preparing VAT returns and payroll processing.
- Proficiency in Microsoft Excel and Microsoft Office applications.
- Excellent attention to detail and organisational skills.
- Strong written and verbal communication skills.

Hours

37.5 hours

Job Types: Full-time, Permanent

Work Location: Office based in Ballsbridge

Work Location: In person

- **Sector:** financial and insurance activities

Career Level

- Executive

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 3
- **Minimum Qualification:** Level 6 (incl Higher Advanced Certificate & National Craft Certificate)

(Desirable)

- **Ability Skills:** Administration, Analytical, Communications, Financial
- **Competency Skills:** Collaboration, Initiative, Time Management, Working on own Initiative
- **Additional Skills:**,