Donabate & Swords District CE Project

#CES-2474780

The Riasc Centre, Feltrim Road, Swords, Co. Dublin, K67 PX85

No of positions : 1

Community Employment Programme

19.5 hours per week

Community Employment Programme Rates

13/10/2026

24/11/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your local Intreo Office

Open your camera app & point here to view this ad online

Maintenance Person (The Riasc Centre) Feltrim Hall, Swords

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

The Shifts are 2 FULL DAYS, 10.5 hours and 10 hrs, days to be confirmed.

Duties including:

- Assisting with room set-up/takedown for Training Courses
- Assisting with room set-up/takedown for Youth Clubs
- Moving and general maintenance of furniture, etc.
- Preparation of rooms for rental groups.
- Disposal of waste / Recycling of appropriate waste.
- Security – i.e. opening up/locking up & alarming the building
- Liaise with the Centre Manager and Head Caretaker regarding issues that need to be addressed around the building.
- Litter control on the grounds
- General cleaning (Toilets, Kitchen, Meeting Rooms etc)

- **Sector:** other service activities