



ACARD COMPANY LIMITED BY

GUARANTEE



#CES-2474776



ACARD LTD., Caherciveen Pier, Caherciveen,
Co. Kerry, V23 Y925



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



12/10/2026



23/11/2026

How to register your interest

To register your interest, take note of the scheme
reference number and contact an Employment Personal
Advisor (EPA) in your [local Intreo Office](#)



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online



Tourist Information Officer

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Duties to include all general receptionist duties answering phone calls and dealing with queries and to assist in guided tours.

English language both written and verbal essential

- **Sector:** public administration and defence; compulsory social security