



Bluestone Personnel Limited



#JOB-2474439



Proudstown, Tara, Co. Meath,



No of positions : 2



Paid Position



39 hours per week



36605.00 Euro Annually



09/10/2026



06/11/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : sabby@potentialresources.com



Open your camera
app & point here
to view this ad
online



Buyer and Procurement Officer

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Herbert Thorpe JNR is currently seeking a Buyer and Procurement Officer for their site at Proudstown, Tara, Co. Meath to manage the end-to-end acquisition of goods and supplies, ensuring cost-effective purchasing, quality control, and supplier management.

Duties will include:

Managing procurement and supplier relationships.

Sourcing and purchasing pigeon feed, supplements, medications, loft equipment, accessories, and other pigeon-related products.

Inspecting deliveries for quality, labelling, condition, and compliance with company standards.

Monitoring stock rotation (FIFO where applicable) and removing damaged, expired, or substandard products.

Ensuring proper storage of products and compliance with relevant quality and safety standards.

Conducting quality checks and maintaining procurement, supplier, and inventory records.

Key Requirements:

Experience in procurement, purchasing, or supply chain management.

Strong attention to detail and organisational skills.

Knowledge of stock control and inventory management (including FIFO where applicable).

Good communication, negotiation, and problem-solving skills.

Experience in the agricultural, animal care, or pet supplies sector is desirable.

Remuneration is €36,605 per annum based on a 39-hour week. If you feel you have the relevant experience, please apply in confidence with your CV to: sabby@potentialresources.com

- **Sector:** wholesale and retail trade; repair of motor vehicles and motorcycles

Career Level

- Experienced [Non-Managerial]

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 2
- **Minimum Qualification:** Level 4 (incl Leaving Certificate/ Leaving Certificate Applied/ Leaving Certificate Vocational Programme)

(Desirable)

- **Ability Skills:** Administration, Interpersonal Skills, Manual
- **Competency Skills:** Teamwork, Time Management, Working on own Initiative
- **Additional Skills:** Manual Handling