



County Kildare LEADER Partnership,

Enterprise Skills Programme



#CES-2474046



Presentation Convent, Meadow Road, Kildare,

Co. Kildare, R51 RF88



No of positions : 3



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



07/10/2026



18/11/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Repair Maintenance Worker - (working with the Elderly)

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Duties to include: To carry out small repairs and complete minor home/gardening tasks for older people who are clients of the Kildare Small Jobs Service. (2 Positions)

Duties will include:

To assess and carry out minor maintenance/repairs - e.g. Cleaning windows, moving furniture, changing light bulbs, hanging curtains, taking items down from the attic, installing security chains/locks, installing non wired smoke alarms, minor paint and touch up decorating jobs etc.

To assess and carry out minor gardening - e.g. mowing lawns, potting plants, clearing pathways, wedding etc.

To ensure the relevant equipment/materials are used

To complete relevant paperwork

To ensure compliance with health & safety guidelines and policies/procedures

Compiling with all Kildare Small Jobs policies and procedures, including those for use of the company vehicle, phone etc.

To work with the Kildare Small Jobs administration staff on a daily basis

To assist with the handling of customer queries

To attend meetings and training courses where necessary

To be helpful, friendly and respectful when dealing with clients.

To report any concerns about the health, well-being or living conditions of clients to the CE

Supervisor

To take part in regular mentoring/supervision sessions with the CE Supervisor

To maintain a flexible approach to all aspects of the job and undertake other duties as required/requested by the CE Supervisor

Required Experience/Skills/Qualifications:

No specific qualifications necessary as full training will be provided. Previous maintenance, repair & gardening experience would be an asset. A full clean driving licence is required, category B. The candidate will ideally demonstrate a friendly caring approach with good phone manner, have good organisational skills and have some handyperson/repair/DIY/gardening/Household skills.

For more information contact David O Connor davidoconnor@countykildarelp.ie / 086-0210160

- **Sector:** administrative and support service activities