



North, East & West Kerry Development 1



#JOB-2473806



Áras An Phobail, Boherbee, Tralee, Co. Kerry,
V92 CRW8



No of positions : 1



Paid Position



39 hours per week



To be Confirmed



06/10/2026



22/10/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

URL :

<https://newkd.bamboohr.com/careers/752>

[source=aWQ9MTQ%3D](#)



Open your camera
app & point here
to view this ad
online



CE Supervisor – Rehabilitation Outreach Scheme

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Community Employment (CE) Supervisor

Rehabilitation Outreach Scheme

39 hours per week – Tralee Base

One year rolling contract subject to funding being renewed.

Closing Date: by 5pm on Thursday 22nd October 2026

The Role:

The role of the CE Supervisor, under the direction of NEWKD, as the CE Sponsoring Organisation, is to support recovering drug rehabilitation participants to develop their personal, social and work-related skills to enable them to participate fully in community and working life.

Work Experience

Previous supervisory and people management experience relevant to the post (3 years minimum)

Previous experience in Administration, Project Management and/or Training or other relevant positions; and

Experience of addiction issues and working with service users towards rehabilitation.

Interpersonal Skills

Effective communication skills

Group facilitation skills

Competent report writing skills

Experience of working with vulnerable individuals and job-seekers

Capable of directing, motivating, coaching and mentoring CE scheme participants

Ability to build professional relationships with service users, stakeholders and other agencies

Ability to work with other addiction support services

Ability to work as part of a team

Ability to plan and develop a schedule of Trainings/Activities

Conflict resolution skills

Ability to support individuals on a one to one basis including those with complex needs

Ability to work under the direction of the Sponsoring Organisation for the effective implementation of the CE Programme in line with all areas of the CE Procedures Manual.

Qualifications

Major Award at 3rd Level of NFQ Level 6 or higher, preferably in Business/Financial Administration, Training, Human Resources, Project Management.

ICT skills essential (e.g. MS Office)

Award in Addiction Studies is desirable

Please note that you should submit a covering letter and CV.

Applications may be shortlisted; a panel may be formed from which future vacancies may be filled.

Garda Clearance will apply. Canvassing will disqualify. Mis-statements will render an applicant liable to disqualification. This position is funded under the Department of Social Protection.

NEWKD is an equal opportunities employer.

- **Sector:** human health and social work activities

Career Level

- Managerial