



Gilligan Black Recruitment Ltd



#JOB-2473166



Co. Dublin,



No of positions : 1



Paid Position



40 hours per week



60000.00-70000.00 Euro Annually



02/10/2026



30/10/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : karen.mcgregor@gilliganblack.ie



Open your camera
app & point here
to view this ad
online



Payroll Specialist

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Payroll Specialist

North Dublin (Hybrid working)

€60,000–€70,000 DOE

This leading Facilities Management organisation in North Dublin to recruit an experienced Senior Payroll Specialist to join their team.

This is much more than a payroll processing role. You will take responsibility for a high-volume payroll operation on a fortnightly basis, while leading a team of three payroll professionals, with the potential for the team to grow further.

Typically your day to day will involve:

Lead, manage and develop a team of three payroll professionals, with potential responsibility for additional team members as the business grows.

Take overall ownership of the fortnightly payroll process

Ensure payroll is processed accurately, efficiently and within strict deadlines.

Act as the subject matter expert on Irish payroll legislation, employment legislation, Revenue requirements and statutory regulations.

Ensure compliance with PAYE, PRSI, USC, pension deductions, statutory leave and other payroll-related requirements.

Identify opportunities to improve payroll processes, systems and controls.

Produce payroll reports and analysis for senior management.

Manage payroll queries and ensure issues are resolved quickly and professionally.

You will ideally have Significant experience managing a high-volume payroll function. Proven experience leading and developing a payroll team. Strong knowledge of Irish payroll legislation,

Revenue requirements and employment legislation.

Apply now for immediate consideration

- This vacancy is suitable for Remote/Blended working
- **Sector:** administrative and support service activities

Career Level

- Experienced [Non-Managerial]