



City of Dublin YMCA



#CES-2472452



YMCA, Unit 1, Block 1A, Belmayne Main

Street, Dublin 13, D13 W6RW



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



29/09/2026



10/11/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Maintenance/Driver Assistant - CE Scheme

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Job Summary

YMCA Dublin provides after school activities to young people aged 5 years - 18 years. To increase accessibility of these services, YMCA Dublin is seeking to fill a Community Employment Driver position who will drive to partner schools and agreed locations, and collect the service users to bring them to the YMCA Hubs. The driver will also complete collections and drop offs as required for services and events throughout the year.

The successful applicant will be required to complete Garda Vetting prior to starting employment.

Key Responsibilities

Collections and drop offs of local children & young people as each service requires.

Positive engagements with young people and children and ensure they have a positive experience while transporting to/from the service.

Carrying out safety checks on all internal and external aspects of the vehicle.

Ensure the vehicle is clean internally and externally, cleaning regularly.

Preparing the vehicle for the annual car test.

Assisting in room set ups prior to service provision, where needed.

Completing ad hoc maintenance tasks in both DeVerdon and Parkside Hubs including but not limited to; plumbing, painting, carpentry, & electrical.

Routine inspections of both DeVerdon and Parkside Hubs.

Complete deep cleaning tasks as required.

Community Employment Programme Overview

This is a three-year phased Community Employment (CE) Scheme role designed to provide participants with meaningful work experience, on-the-job learning, and accredited training to support progression into long-term employment or further education. The programme includes:

Year 1: Health & Safety training (manual handling, first aid, safeguarding awareness). Passenger transport responsibilities (duty of care, customer service). Accredited driving and maintenance training.

Year 2: Intermediate driving qualifications, independent route planning. Maintenance training courses could include - Safepass, Tiling, Painting/Decorating.

Year 3: Opportunity to work towards a larger vehicles licence. Job readiness training - CV preparation & interview practice.

Participants receive continuous support, supervision, and mentoring throughout the programme to help build skills, confidence, and readiness for future employment.

Employment Details

Hours: 19.5 hours per week (part-time)

Schedule: Term time: Monday - Friday: Afternoons 12pm - 4pm. Flexibility required outside of term time, eg: Half Terms, Easter & Summer. Hours may differ during school holidays.

Location: Dublin 13 & Dublin 17. DeVerdon Place as primary location with Parkside as second working location.

Support: Access to training and employment support.

Eligibility: Applicants must be eligible for Community Employment under DSP criteria

Personal and Professional Attributes

Holds a valid and clean drivers licence (Categories B-D)

Time Management

Good communication skills

Great interpersonal skills

Ability to engage and work well with adults, young people and children alike.

- **Sector:** other service activities