



Assumption Parish Services CLG t/a. Carlow

Area CE



#CES-2472180



APA Charity Shop, Hacketstown Road,  
Kernanstown, Carlow, Co. Carlow, R93 XC44



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



28/09/2026



09/11/2026

## How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



Open your camera app & point here to view this ad online



## APA Charity Shop Store/Van Driver

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

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### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

#### Key Responsibilities:

- \* Delivery Planning:
- \* Plan efficient delivery routes to maximize efficiency and minimize travel time.
- \* Prioritize deliveries based on urgency and distance.

#### Vehicle Maintenance:

- \* Conduct daily vehicle inspections to ensure it is safe and roadworthy.
- \* Report any mechanical issues to the appropriate personnel.

#### Loading and Unloading:

- \* Load and unload delivery vehicles safely and efficiently.
- \* Take care to protect items during transportation.

#### Customer Interaction:

- \* Interact with customers in a friendly and professional manner.
- \* Provide excellent customer service, including delivering items to the correct address and answering any questions.

#### Documentation:

- \* Complete necessary paperwork, such as delivery notes and proof of delivery.
- \* Maintain accurate records of deliveries and mileage.

#### Adherence to Regulations:

- \* Comply with all relevant road traffic regulations and company policies.
- \* Drive defensively and safely at all times.

#### Ideal Candidate:

- \* Valid Driver's License: A clean driving record is essential.

\* Physical Fitness: Ability to lift heavy items.

\* Time Management Skills: Ability to manage time effectively and meet deadlines.

\* Customer Service Skills: Friendly and helpful demeanour.

\* Attention to Detail: Accurate and thorough in completing tasks.

\* Reliable and Punctual: Consistent attendance and timekeeping.

Benefits:

\* Gain Valuable Experience: Develop driving skills and learn route planning.

\* Contribute to a Good Cause: Support a local charity and make a positive impact on the community.

If you are a reliable and efficient driver with a passion for helping others, we encourage you to apply.

- **Sector:** transportation and storage