



Carmichael Centre for Voluntary Groups



#CES-2471957



Naomh Fionnbarra Clubhouse, Faussagh  
Avenue, Cabra West, Dublin 7, D07 TFT2



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



25/09/2026



06/11/2026

## How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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## General Operative/Maintenance

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

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### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

- \* Empty bins and replace liners. Wash as needed. \* Vacuum mat and floor \* Wash floor with disinfectant \* Dust / polish all horizontal surfaces of reception desk, chairs, table and leaflet holders
- \* Remove cobwebs from front entry and immediate surrounding areas \* Remove fingerprints and marks from around light switches \* Clean automatic glass doors inside and out \* Polish all brass and bright work on doors and cabinets \* Spot clean walls and painted surface as needed \* Ensure area is clean & arranged neatly \* Clean radiators when needed Toilets \* Stock toilet tissue and hand soap
- \* Empty bins and wipe if needed and replace bin liners as required \* Clean and polish mirrors \* Wipe hand towel dispensers/hand dryers \* Wipe down doors and sills – remove all dust and prints \* Clean and sanitize all basins. \* Polish all bright work \* Dust partitions, tops of mirrors and frames

- \* Remove splash marks from walls and partitions around basins \* Mop bathroom floors with disinfectant \* Toilets to be cleaned and disinfected on both sides and disinfected/sanitized and wiped dry \* Clean skirtings \* Clean window ledges \* Wash floor with appropriate product – ensure appropriate signage used at all times Twice Weekly Front Stairs \* Remove any rubbish \* Hoover stairs \* Wipe down all bannisters and ledges Back Stairs \* Remove any rubbish \* Hoover stairs \* Wipe down all bannisters and ledges As needed but at least twice weekly \* Clean window ledges \* Wash floor with appropriate product – ensure appropriate signage used at all times.

- **Sector:** other service activities