



Company Details Confidential



#JOB-2471529



Co. Dublin,



No of positions : 1



Paid Position



37.5 hours per week



36605.00 Euro Annually



23/09/2026



21/10/2026

How to apply

Application Method :

Not available



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Procurement Officer

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Michael J. Scannell & Co. Limited T/A M J Scannell Safety requires a Procurement Officer to join the team in Dublin. The Procurement Officer should be someone with solid procurement experience who understands how tenders work, can manage suppliers confidently, and is comfortable handling operational tasks such as raising purchase orders and maintaining systems. It is a hands-on role with exposure to commercial and tender activity, but also responsibility for keeping procurement operations running smoothly. Must have the relevant qualification or relevant work experience. The basic weekly hours are 37.5 hours. Minimum salary is €36,605 per annum.

- **Sector:** other service activities

Career Level

- Experienced [Non-Managerial]