



MARLBOG/SCOUT CENTRE CO. LIMITED



#JOB-2470790



Dundrum Community Hall, Dundrum, Co.

Tipperary,



No of positions : 1



Paid Position



39 hours per week



To be Confirmed



17/09/2026



15/10/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : mhhourigan@marlbogce.ie



Open your camera app & point here to view this ad online



Community Employment (CE) Scheme Supervisor

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Marlbog CE Scheme is currently recruiting for a Community Employment Supervisor to supervise a community employment scheme. The Supervisor will provide effective and efficient management and coordination of the CE participants and the financial and material resources of the CE Scheme and will report to the Sponsors/Directors on its implementation.

Essential:

Candidates must have at least 3 years previous supervisory experience.

Candidates must ideally have obtained a 3rd level qualification (NFQ Level 6 or higher) in HR, Supervisory Management, Business/Financial Administration or other relevant qualification.

Proven IT skills and Administration skills.

Good oral and written communication skills.

Full clean driving licence and use of car.

Desirable:

Experience of developing training plans or training delivery with a clear understanding of QQI and Major Awards.

Knowledge of CE.

Experience in computerised wages and payroll.

This is a full time contract of employment subject to on-going funding from the Department of Social Protection. Salary in accordance with the DSP pay scales for CE starting at point 1: €743.49 rising in increments to point 4: €897.98

Short listing of candidates will apply and Garda Vetting will be required for this position.

Interested candidates should send their CV and a cover letter to the following email:

mhhourigan@marlbogce.ie

- **Sector:** administrative and support service activities

Career Level

- Managerial