



Saothair na nAbhann Teo



#CES-2470167



Tourist Office, Ballybunion Tourist, Main St,
Ballybunion, Co. Kerry, V31 E767



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



07/09/2026



19/10/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



Open your camera app & point here to view this ad online



Tourist Office Assistant

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Duties:

- Meet & greet visitors
- Listen carefully to visitors' queries and needs
- Impart local information, travel options and directions
- Familiarise yourself with information contained in the brochures and recommend to visitors
- Gather & disseminate information on local entertainment
- Promote the area
- Update Social Media
- Compile the notes for the weekly newspapers
- Participate in training and Fáilte Ireland workshops.
- Compile weekly notices: tide times, where-to-eat, what's on; and disseminate notices.
- **Sector:** information and communication