



Smart Kids Creche and Montessori School



#JOB-2469894



SMART KIDS, 25 Malahide Road, Dublin 3,
D03 NW02



No of positions : 1



Paid Position



39 hours per week



36610.00 Euro Annually



14/09/2026



12/10/2026

How to apply

Application Method :

Not available



Open your camera
app & point here
to view this ad
online



Playgroup assistant

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Smart Kids, 25 Malahide Road Dublin 3 - D03 NW02 is currently looking for a compassionate and enthusiastic Child Educator to oversee and manage daily activities at our Chidcare setting. The ideal candidate will create a safe, nurturing, and stimulating environment where young children can learn, play, and develop essential social skills. This role requires strong leadership, creativity, and a passion for early childhood education.

Responsibilities:

Childcare & Education:

Plan and deliver engaging and age-appropriate activities that promote learning, creativity, and social development.

Supervise children during playtime, ensuring their safety and well-being at all times.

Encourage positive behavior and social interaction among children.

Support children's emotional, social, and cognitive development through structured and free play.

Supervises children's games and encourages the development of physical, social and language skills.

Organises and supervises children on excursions.

Puts away equipment and cleans premises after use.

Parental Engagement & Communication:

Build positive relationships with parents and guardians, keeping them informed about their child's progress and activities.

Address concerns or queries from parents in a professional and supportive manner.

Administrative Duties:

Maintain attendance records and ensure proper documentation of children's activities and progress.

Manage playgroup resources, ensuring toys, learning materials, and play areas are clean and well maintained.

Assist in planning special events, outings, and themed activities.

Requirements:

Previous experience in early childhood education, childcare or related area.

A recognized childcare qualification (e.g., Level 5 or higher in Early Childhood Care & Education) or in progress.

Knowledge of child development principles and best practices in early years education.

Excellent communication and interpersonal skills, with a warm and caring approach.

Strong organizational and leadership skills.

First Aid and Child Safeguarding training (or willingness to obtain).

Educational Requirement:

QQI/FETAC Minimum level 5 qualification in Childcare OR willingness to obtain

Competency Skills:

Flexibility, Problem Solving, Teamwork

Flexibility to work in all areas of Day Services.

Professional, accountable, good planning and time management skills.

Job Type: Full-time, Permanent

Pay: €36,610 per year

Work Location: 25 Malahide Road Dublin 3 D03 NW02

Work Pattern: Daytime / Morning & Afternoon availability, Monday – Friday (5 days) 39 hours a week

- **Sector:** education

Career Level

- Experienced [Non-Managerial]