



**MEN'S NETWORKING RESOURCE CENTRE
OF IRELAND LIMITED**



#CES-2468260



54 Gateway Crescent, Ballymun, Dublin 11,
D11 DH51



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



09/09/2026



21/10/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Supervised Contact Worker

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

The Supervised Access Contact Worker plays a vital role in supporting families who use the Men's Network Resource Centre's facilities for supervised contact and access meetings. This position ensures that all interactions between family members take place in a safe, neutral, and child-focused environment. The worker is responsible for supervising visits, maintaining accurate records, and always upholding the Centre's policies and safety standards.

Key Responsibilities:

Supervision of Access Visits:

Oversee scheduled contact sessions between children and visiting family members in accordance with Centre policies and court directives. Ensure that all visits are conducted in a safe, respectful, and positive environment.

Safety and Compliance:

Monitor all interactions to ensure compliance with the Centre's safety rules and procedures. Respond appropriately to any signs of conflict, distress, or policy breaches, following established protocols for intervention and reporting.

Documentation and Reporting:

Maintain accurate, objective, and confidential records of each supervised visit. Document attendance, behaviour, and any incidents or concerns, ensuring that reports are clear, factual, and completed promptly.

Communication and Support:

Serve as a professional point of contact for clients, providing clear information about the Centre's guidelines and expectations. Communicate effectively and respectfully with all participants, always maintaining neutrality and professionalism.

Centre Maintenance and Readiness:

Prepare the facility before and after each visit to ensure a welcoming, safe, and orderly environment. This includes setting up rooms, ensuring appropriate resources are available, and reporting any maintenance or safety concerns.

- **Sector:** other service activities