



Vision Ireland , the new name for NCBI Group



#WPEP-2467873



Vision Ireland , Main Street, Carrick-On-Shannon, Co. Leitrim, N41 W3F6



No of positions : 1



Work Placement Experience Programme



As per WPEP guidelines



Work Placement Experience Programme



08/09/2026



03/11/2026

How to apply

Application Method :

This programme is for jobseekers that are in receipt of a qualifying social welfare payment and those transferring from a social welfare scheme. Full eligibility details are available [here](#)



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Sales Assistant Retail - WPEP Scheme

Application Details

This Work Placement Experience Programme provides Participants with an opportunity to gain meaningful work experience, learning and training while on the programme. This programme is for jobseekers who are in receipt of qualifying social welfare payments and those transferring from a social welfare scheme or an ETB Training Allowance. Your eligibility for this programme will be verified by the Department as part of the application process.

Job Description

This is a great opportunity to gain valuable retail and customer service experience. Participants receive excellent on the job training and are supported by a retail manager who is there to support their career in retail by training them to a high standard in all aspects of retail as outlined below.

This busy retail environment generates good work ethics and helps strengthen the participant's personal and interpersonal skills, engaging with the public, volunteers and their line manager. This also help build confidence and self-esteem.

Main areas of work experience and tasks to be offered to participants.

- Team work- working within a dynamic team environment.
- Stock preparation and presentation.
- Cash handling duties – use of cash register EFT machine.
- Health and safety- training in workplace health and safety fire and basic first aid skills.
- Work ethic- good time management, multitasking and prioritising tasks.
- Security- awareness of shop theft and safety procedures.
- Management training skills

Role Description

This is a training and work experience opportunity, no prior experience in this role is necessary. Accredited and/or sector recognised training will be provided to support your placement. Participants are eligible to participate in the WPEP QQI Work Experience Module which was developed by the Education & Training Boards in collaboration with the Department of Social Protection.

The participant will receive formal/informal training in the following:-

Formal Training:

Customer Service

Manual Handling

Health and safety.

Informal Training:

Sales techniques.

Dealing with grievances.

Working in a team setting , sharing and delegating tasks

Multitasking, initiative and prioritising tasks.

Preparing stock, pricing and window displays.

Shop cash handling recording and balancing, Banking duties

Work ethics and time management

- **Sector:** wholesale and retail trade; repair of motor vehicles and motorcycles

Career Level

- Not Required

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 0