



Irish Wheelchair Association Roxboro



#CES-2466844



Dunraven House, Roxboro, LEDP, Limerick,
V94 YH58



No of positions : 2



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



01/09/2026



13/10/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Programme Assistant

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

To apply for this vacancy, contact the CE Supervisor on Telephone Number 085 8525148 or by email james.corbett@iwa.ie alternatively you may ask your LAES Case worker or INTREO Case worker to put you forward for this position.

This is a developmental opportunity offering you, the participant, valuable training and experience to help secure employment on completion of your time on the CE Scheme. You will work within a team environment, with the support of the IWA Co-Ordinator, CE Supervisor, Mentor and Core staff. You will assist and part-take in work carried out by the IWA in its provision of services to persons with physical disabilities, to help them achieve full social, economic and educational inclusion and integration into their communities and society. These services are provided through our Resource & Outreach Centres (ROC) nationally.

You will be required to assist with tasks/duties as may be deemed necessary for the successful implementation of this service.

Duties to include -

Assist in the provision of programmes/activities as set by the Service Co-Ordinator;

Assist in the support of service users taking part in such programmes.

Assist with safe loading of passengers and securing of wheelchairs onto IWA buses;

Assist in transporting service users to/from ROC, social and recreational events and outings as required by the Service Co-Ordinator/CE Supervisor;

Assist service users in all aspects of personal care as required.

Adhere to Health & Safety practices at all times while on duty as set out in IWA policies and procedures.

Adhere to all strict Covid-19 policies and procedures in place.

Carry out any other duties and/or responsibilities that may be assigned to you from time to time.

Training Programme -

No work experience is required. Mandatory training provided by IWA i.e. Manual & People Handling, H&S at Work, Safeguarding Vulnerable Persons, Service Provision & Practice, C.L.E. (clamping and lift equipment).

As the purpose of the CE project is training and progression into employment, the opportunity is provided to achieve training and qualifications up to and including QQI Level 5 (formerly FETAC). An example of the training undertaken by CE participants is Health Service Skills, however, training will be in line with your future employment goals.

Behaviour and Attitude -

The ability to work as part of a team and work on own initiative.

Have a friendly, caring and helpful attitude.

Conduct yourself in a way that reflects the principles of the organisation and treat others with dignity, respect and fairness at all times.

Be of good character.

Have a flexible approach to work.

Continuously strive for excellence in all that you do.

Neat Dress essential.

You have the option of participating in the PRSA pension scheme.

Excellent working conditions.

A commitment to the ongoing training and development of all employees.

- **Sector:** human health and social work activities