



MCG CONSULTING LIMITED



#JOB-2466815



First Floor (Above MHM), Bluebell Avenue,
Unit 1 Riversdale Industrial Estate, Dublin 12,
D12 P59N



No of positions : 1



Paid Position



39 hours per week



34500.00 Euro Hourly



31/08/2026



28/09/2026

How to apply

Application Method :

Not available



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Financial and Accounting Technician

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

At MCG Consulting our focus is on developing deep client relationships, continuous improvement in everything we do and using innovative technology to deliver the best in financial information to our client.

We are seeking a motivated and detail-oriented Accounting Technician to join our professional accounting practice in Dublin.

Responsibilities & Accountabilities

- Maintain accurate and up-to-date financial records for clients, including recording transactions, categorizing expenses, and reconciling bank statements.
- Assist in the preparation of Year end Accounts
- Assist in the preparation of bi-monthly VAT returns
- Assisting with managing multiple engagements and ensuring timely delivery of services
- Operating software packages to record and retrieve information, particularly spreadsheets

The role will also provide exposure to solicitors' accounts and accounting for legal practices, including the preparation and maintenance of financial records, client ledger records and related reconciliations.

This position provides an excellent opportunity for a recent graduate to develop practical accounting experience within a professional practice environment and to progress their technical knowledge across accounting, taxation and financial reporting.

Requirements:

- A minimum of 2 years' experience.
- Excellent attention to detail & good communication skills.
- Strong organisational and time management skills.
- Strong analytical skills.
- Proficiency in IT skills, particularly in Excel.
- Bachelor's degree preferably in an accounting discipline.

Software Experience:

- Knowledge of computerised accounts packages is an advantage, particularly solicitors accounts (e.g. CORTBase, Leap software, Surf, Xero Accounting Software, Harvest Law, Lex Solicitor Accounting Software)
- **Sector:** administrative and support service activities

Career Level

- Experienced [Non-Managerial]