



Jacob Law LLP



#JOB-2466805



JACOB LAW LLP SOLICITORS, 31 The Mall,  
Waterford, Co. Waterford, X91 XP7T



No of positions : 1



Paid Position



37.5 hours per week



36700.00 Euro Annually



01/09/2026



29/09/2026

## How to apply

### Application Method :

Please apply to the vacancy by the following means:

Email : [marianne@jacoblaw.ie](mailto:marianne@jacoblaw.ie)



Open your camera  
app & point here  
to view this ad  
online



## Legal Executive - Experienced in Conveyancing, Mortgage and International Client Services

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

We are seeking an experienced Legal Executive – Conveyancing, Mortgage & International Client Services to support our growing residential and commercial property practice.

The successful candidate will work closely with solicitors, clients, lenders, mortgage brokers and other professional stakeholders, supporting the progression of property and mortgage transactions from initial instruction through to completion.

A particular feature of this role is supporting the firm's international client base, including clients who have Nigerian legal, property or financial interests. The successful candidate will therefore require demonstrable knowledge of the Nigerian legal and regulatory environment, together with experience communicating effectively with clients whose transactions involve Nigerian legal, property or financial matters.

### Essential Requirements

Applicants must demonstrate:

A recognised degree or equivalent qualification in Law, Legal Studies, Business, Finance or a closely related discipline.

At least 5 years' relevant professional experience in legal services, conveyancing, mortgage lending, financial services, banking, compliance or a related professional environment.

Demonstrable experience dealing with mortgage, property, financial or other regulated transactions.

Practical experience of AML/KYC/CDD procedures, client due diligence and risk assessment.

Strong client relationship and stakeholder-management skills.

Excellent written and verbal communication skills.

Strong attention to detail and the ability to manage confidential and sensitive client information.

Ability to manage multiple matters within a high-volume transactional environment.

Demonstrable knowledge and practical understanding of the Nigerian legal and regulatory environment, particularly where relevant to property, financial services, client documentation or transactions involving Nigerian interests.

Demonstrable experience communicating with and supporting clients with Nigerian legal, property or financial interests.

- **Sector:** real estate activities

### **Career Level**

- Executive