



GPL MOTOR FACTORS LIMITED



#JOB-2466576



Unit 2B, Century Bus Pk, Finglas, Co. Dublin,
D11 A786



No of positions : 3



Paid Position



39 hours per week



36800.00 Euro Annually



30/08/2026



27/09/2026

How to apply

Application Method :

Not available



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Procurement Officer

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

key responsibilities

- Organise and oversee the procurement of parts and accessories, and equipment from manufacturers, importers, and other suppliers to support service and distribution.
- Attend trade fairs, industry events, and supplier meetings to research new product lines, identify potential suppliers, and evaluate emerging trends.
- Stay informed on market trends and consumer preferences, using research, conferences, and other sources to guide purchasing decisions.
- Assess budget constraints and product requirements to determine appropriate sourcing strategies, including quantity, type, and quality and packaging materials.
- Evaluate supplier bids, identify new sourcing opportunities, and negotiate competitive pricing to optimise procurement efficiency.
- Assist in negotiating contracts with suppliers, ensuring all agreements align with business objectives and sustainability values.
- Identify opportunities to enhance supply chain operations and procurement processes, presenting innovative solutions to senior management.
- Ensure timely delivery and compliance of procured items with orders, monitor the quality of incoming goods, manage returns of defective products, and track supplier performance.
- Oversee administrative processes related to procurement and coordinate with warehouse and logistics teams to ensure efficient inventory management.
- Collaborate with cross-functional teams, including product development and operations, to align procurement strategies with business goals and sustainability initiatives.
- **Sector:** wholesale and retail trade; repair of motor vehicles and motorcycles

Career Level

- Experienced [Non-Managerial]

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 2
- **Minimum Qualification:** Level 6 (incl Higher Advanced Certificate & National Craft Certificate)

(Desirable)

- **Ability Skills:** Sales/Marketing, Skilled Trade(s)
- **Competency Skills:** Flexibility, Initiative, Manufacturing, Working on own Initiative