



OXFORD HOUSE COLLEGE



#JOB-2465894



2/3 Merrion Square North, Dublin 2, D02
W224



No of positions : 1



Paid Position



39 hours per week



36605.00 Euro Annually



28/08/2026



25/09/2026

How to apply

Application Method :

Not available



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online



Lecturer

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Holmes Institute Dublin is seeking an energetic individual with excellent teaching skills to fill the position of Full Time Lecturer.

Roles and Responsibilities:

Teaching

Coordinate modules assigned by the Programme Director. The available modules are:

General Business Management

Sustainability

Ethics

Research

IT Governance and Risk

Artificial Intelligence

Deliver lectures, seminars, tutorials, workshops etc.

Produce and disseminate learning materials via Blackboard.

Carry out all necessary preparation for teaching, learning and assessment, imparting knowledge, skills and competence, engaging students with the curriculum, encouraging discussion and answering queries from students.

Devise, set, mark and moderate assessments.

Provide formative feedback to students.

Supervise and assess research projects.

Monitor student progress and provide feedback to students, highlighting any concerns about student performance.

Be available to students for academic counselling and advice.

Administration:

To participate in academic administration required to deliver and assess the modules assigned.

Moderate other's modules as required.

Contribute to Programme Boards, Examination Boards and other boards and committees relevant to the role.

Participate in programme monitoring and reporting to support review and revalidation.

Prepare and review module descriptors for new programmes.

Participate in applicant selection process by undertaking applicant interviews as required.

Contribution and Scholarly Activity

Support the ethos of academic integrity at the Institute

Engage in scholarly activity and continuing professional development in own subject and pedagogy.

Maintain the highest professional standards, thereby enhancing the reputation of the institute in all aspects of professional life.

Essential Skills and Qualifications:

A postgraduate qualification in an appropriate subject.

Experienced lecturer/tutor.

Experience in programme management in Higher Education.

Excellent organisational and analytical skills.

Demonstrated commitment to education and life-long learning.

Can demonstrate integrity and resourcefulness.

Can work independently and manage a team.

Essential Attributes

Innovative and entrepreneurial: You will be expected to suggest creative solutions to improve processes.

Organised and meticulous: This is a combined teaching and administrative role, so keeping on top of a varied workload is essential.

An excellent teacher: You will have a passion for imparting your knowledge and experience to an international group of students.

Knowledgeable and willing to keep learning: You should possess knowledge of the Higher Education system in Ireland.

Service-oriented: You respond quickly and accurately to a range of enquiries from colleagues and customers alike.

The role is based in our Dublin office. To apply for the role, please email a copy of your CV and cover letter.

- **Sector:** education

Career Level

- Not Required