



Richard Nolan Civil Engineering



#JOB-2465677

RICHARD NOLAN CIVIL ENGINEERIN, UNIT



16, First Ave, Cookstown Ind Est, Dublin 24,
D24 R260



No of positions : 1



Paid Position



40 hours per week



69000.00 Euro Annually



24/08/2026



21/09/2026

How to apply

Application Method :

Not available



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online



Procurement & Tender Coordinator

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

The successful candidate will be responsible for coordinating tender opportunities from initial review through to submission and subsequent client engagement. The position requires strong attention to detail, the ability to manage multiple deadlines simultaneously, and confidence in dealing with internal teams, clients, suppliers and procurement bodies.

This is a coordination-focused position involving the preparation of tender information, management of supporting records, review of procurement requirements and communication with relevant stakeholders throughout the bidding process.

- **Sector:** construction

Career Level

- Managerial