



SSL SHIPPING SOLUTIONS LIMITED



#JOB-2465583



SHIPPING SOLUTIONS, A1, Fota Business
Park, Carrigtwohill, Co. Cork, T45 NX97



No of positions : 1



Paid Position



39 hours per week



36605.00 Euro Annually



24/08/2026



21/09/2026

How to apply

Application Method :

Not available



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Export Coordinator

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

SSL Shipping Solutions Ltd is seeking an experienced Export Coordinator to join our team in Carrigtwohill, Co. Cork.

The successful candidate will have at least 1 year's experience in a similar role and must be fluent in an Indian language.

Key Responsibilities

- Coordinate import and export shipments from start to finish.
- Liaise with customers, carriers, suppliers and internal teams to ensure shipments are processed efficiently.
- Prepare and process all relevant shipping documentation, including HAWB, MAWB and IATA Airway Bills.
- Maintain accurate shipment records and ensure all data is kept up to date.
- Ensure shipping documentation is completed accurately and in accordance with operational and legal requirements.
- Ensure compliance with relevant IATA, GDP, HPRA, aviation, QSHE and ISO standards.
- Support the smooth and efficient operation of the export process.
- Ability to work effectively as part of a team and manage multiple shipments and deadlines.

Employment Details

Location: Carrigtwohill, Co. Cork

Hours: 39 hours per week

Annual Remuneration: €36,605 per annum

To apply, please send your CV to sarah.d@shipping-solutions.ie

- **Sector:** administrative and support service activities

Career Level

- Experienced [Non-Managerial]