



FINDLATER HOTELS LIMITED T/A The

Castle Hotel



#JOB-2465541



1-4 Gardiner Row, Parnell Square West,

Dublin 1, D01 R640



No of positions : 1



Paid Position



39 hours per week



36605.00 Euro Annually



24/08/2026



21/09/2026

How to apply

Application Method :

Not available



Open your camera
app & point here
to view this ad
online



Hotel Night Manager

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Key Responsibilities:

- Demand Analysis: Evaluating market demand to determine the types, standards, and costs of services to be offered.
- Resource Management: Assessing and planning for financial, staffing, material, and other short- and long-term requirements.
- Customer Comfort: Ensuring the physical comfort of residents
- Financial Oversight: Arranging for the timely payment of bills, maintaining accounts, and ensuring adherence to licensing and other statutory regulations.
- Any other jobs required by management.

Other Duties:

- Ensuring that safety of guests & team members at all times, following fire & health and safety procedures.
- Welcome & check-in any customers arriving late and check-out customers.
- To be responsible for the fire and emergency alarm systems.
- To ensure all night staff are trained in emergency procedures, and their individual departmental procedures.
- Ensure that all checklists are completed by night porter assistant, before the end of the shift.
- Ensuring that any queries received overnight are dealt with in accordance with company policy.
- To manage any late bar requests in accordance with licensing legislation.
- Perform fire safety checks and overnight security checks.

- **Sector:** accommodation and food service activities

Career Level

- Managerial

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 5
- **Minimum Qualification:** Level 5 (incl Leaving Certificate/ Leaving Certificate Applied/ Leaving Certificate Vocational Programme)
(Desirable)
- **Ability Skills:** Communications, Computer Literacy, Hospitality, Interpersonal Skills
- **Competency Skills:** Leadership, Management, Time Management
- **Additional Skills:** Manual Handling
- **Languages:** English C1-Advanced