



Company Details Confidential



#JOB-2465377



7 Bridge Lane, Tullamore, Co. Offaly, R35
YY52



No of positions : 1



Paid Position



39 hours per week



743.49 Euro Weekly



21/08/2026



04/09/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : tommy@tullamoresocialservices.ie

Address:

[7 Bridge Lane](#)

[Tullamore](#)

[Co. Offaly](#)

[R35YY52](#)



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Supervisor - Community Employment

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

COMMUNITY EMPLOYMENT SUPERVISOR

The CE Sponsoring Organisation is responsible for the terms and conditions of employment of Supervisors as outlined in the CE Procedures Manual.

Job Title: Supervisor – C.E. Scheme

Reporting to: Chairperson - Sponsoring Management Committee

Essential

- Solid understanding of the role of the CE Supervisor as it pertains to project management and programme delivery. Display responsibility, commitment, motivation to implement the objectives of the CE Programme.
- Business/ Financial Administration
- Communication & Interpersonal Skills
- Training & People development & management
- ICT Skills (Microsoft Office, Excel) & Payroll (Thesaurus)
- Previous supervisory and people management experience relevant to the post (3 Years Minimum).
- Candidates must be able to work on own initiative, can make decisions, be flexible and have good leadership skills.
- Candidates must have clean Driving Licence

Applications: Include Letter of Application, C.V. and contact details for 2 References.

- Full job description on request and to apply: Email: tommy@tullamoresocialservices.ie

Closing Date: 04/09/26

- **Sector:** human health and social work activities

Career Level

- Managerial