



Freshford Area CE Scheme



#CES-2465069



Freshford Community Hall, The Square,
Freshford, Co. Kilkenny, R95 FA44



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



20/08/2026



01/10/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Caretaker/Groundsworker

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Freshford Community Hall

Role Purpose

The Caretaker/Groundsperson will take responsibility for the upkeep, cleanliness, and safety of the community hall and its surrounding grounds. This role ensures that the hall is well-prepared for meetings, events, and activities, while the outdoor areas remain tidy, safe, and welcoming for all users.

Key Responsibilities

Hall Caretaking & Maintenance

Open and close the hall for bookings, events, and community activities.

Ensure the hall, meeting rooms, kitchen, toilets, and storage areas are kept clean and tidy.

Set up and take down furniture, equipment, and staging for events.

Carry out minor maintenance and repairs (painting, carpentry, plumbing, etc.).

Report major issues to the Hall Committee or external contractors.

Grounds & Outdoor Areas

Maintain green areas, pathways, and car parks around the hall.

Carry out grass cutting, strimming, sweeping, weeding, and seasonal planting.

Keep entrances, walkways, and outdoor seating areas safe and presentable.

Clear leaves, litter, and snow/ice where necessary.

Health, Safety & Security

Conduct regular checks of the hall and grounds to identify hazards.

Ensure fire exits and access routes are always clear.

Lock up and secure the hall, gates, and equipment after use.

Support health and safety compliance (fire drills, risk assessments, signage).

Community Support

Provide assistance to hall users, groups, and event organisers.

Work alongside volunteers and community members on improvement projects.

Support preparations for community events, fundraisers, and seasonal activities.

- **Sector:** other service activities