



Youth Work Ireland (Galway Youth Federation)



#CES-2464877



Youth Work Ireland Galway, Marina Point,
Harbour Road, Ballinasloe, Co. Galway, H53
V2X2



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



19/08/2026



30/09/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Cleaning Assistant (Ballinasloe)

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

General duties

- Getting familiar with organisation's policies and procedures, data protection guidelines and Health and Safety Statement
- Maintaining confidentiality about the young persons' and employees' personal and other sensitive information
- Attending mandatory and job related trainings
- Participation in staff planning meetings
- Ensuring the organisation's resources are used judiciously and avoiding resource wastage
- Ensure buildings and workplaces are safe and comply with the requirements of Youth Work Ireland Galway Health and Safety Statement and policy
- Inspect all rooms daily for health and safety issues and report findings to supervisor.
- Ensure rubbish bins are left out for collection
- Ensure litter is placed securely in outdoor bins
- Assist the with general up-keep of the building
- Assist in clean up, and tidy after youth programmes and group work in the centre.
- Maintain toilets, replenish soaps, hand towels and maintain cleanliness.
- Clean interior of windows and sills.
- Replenish necessary domestic supply stocks as needed
- Maintaining Good Housekeeping - keep all areas clean and tidy.

Other work may be assigned by the supervisor as necessary to maintain the property and workplaces in good order

Necessary skills for the position:

- Attention to detail
- Reliability and punctuality

For more information you can contact CE Supervisors Maria Lyng on 086 7013951, or Sharon Morgans on 087 2346943, or by email ce.supervisor@youthworkgalway.ie

- **Sector:** administrative and support service activities