



Community Enhancement Jobstown Clg



#CES-2462914

GLENASMOLE COMMUNITY CENTRE,



Castlekelly, Bohernabreena, Co. Dublin, D24

EC93



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



06/08/2026



17/09/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Caretaker/Centre Attendant

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Opening and Closing Centre,

Painting & general maintenance, Setting up rooms for centre users, Dealing with customer queries,

Serving beverages and food to guest as required.

Cleaning outside centre and soundering areas.

Cleaning all rooms including toilets, cleaning glass windows & doors regularly, cleaning astro turf, empty all internal bins and put out and clean bins weekly, order necessary supplies.

Any other duties assigned by centre manager, wear correct PPE.

Comply with normal operating procedures and emergency action procedures.

Ensure that all facilities, activities and services are operated in compliance with current Health and Safety legislation

- **Sector:** other service activities