



**MEN'S NETWORKING RESOURCE CENTRE
OF IRELAND LIMITED**



#CES-2461081



54 Gateway Crescent, Ballymun, Dublin 11,
D11 DH51



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



31/07/2026



11/09/2026

How to register your interest

To register your interest, take note of the scheme
reference number and contact an Employment Personal
Advisor (EPA) in your [local Intreo Office](#)



Open your camera
app & point here
to view this ad
online



Drop In Centre Worker - Ballymun

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

The Men's Networking Resource Centre of Ireland is a community-based organisation committed to supporting men's wellbeing, inclusion, and personal development through outreach, information, and peer support. Based in Ballymun, the Centre provides a welcoming drop-in space where men can access information, connect with others, and engage in community programmes.

We are seeking a Drop-In Centre Worker to join our dedicated team. This role is central to ensuring that all visitors to the centre feel welcomed, supported, and empowered to access the help and resources they need. The successful candidate will be responsible for assisting clients, maintaining a supportive environment, and contributing to the smooth day-to-day running of the centre.

Key Responsibilities:

Client Engagement and Support:

Greet and welcome all visitors to the centre in a warm, respectful, and professional manner.

Provide information about the centre's services, programmes, and community resources.

Support clients in using facilities such as computers, internet access, and printed materials.

Offer guidance and practical assistance to clients seeking information on employment, training, mental health supports, and other relevant community services.

Encourage participation in group activities, workshops, and events organised by the centre.

Maintain a safe, inclusive, and confidential environment for all visitors.

Listen to clients' needs with empathy and refer them to appropriate staff or external agencies where necessary.

Centre Operations and Administration:

Assist in the daily running of the drop-in centre, ensuring it remains tidy, organised, and welcoming.

Support staff and volunteers in outreach tasks as required.

Community Liaison:

Build positive relationships with local organisations, service providers, and community members to enhance the centre's network of support.

Promote the Men's Networking Resource Centre's activities and services within the Ballymun area and beyond.

Participate in outreach initiatives, community events, or awareness campaigns that align with the centre's mission.

- **Sector:** other service activities