



Finn Valley Community Scheme Ltd



#CES-2460954



C. P. I. Bus and Ent Ctr, Castlefin, Co.

Donegal, F93 YDR9



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



30/07/2026



10/09/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



Open your camera app & point here to view this ad online



Community Grounds Person/Caretaker (Weekend only)

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Community Grounds Person / Caretaker (Weekends only)

Location: CPI Community Centre

Reports To: Community Centre Manager

Job Purpose

The Community Grounds Person / Caretaker is responsible for maintaining the community centre, its grounds, and outdoor areas to ensure they are safe, clean, and welcoming. The role includes grounds maintenance, basic building upkeep, health and safety, cleaning, and supporting community activities.

Key Responsibilities

Maintain lawns, gardens, pathways, car parks, and outdoor spaces.

Cut grass, trim hedges, weed, litter pick, and empty bins.

Carry out routine building checks and minor maintenance repairs.

Open and secure the community centre as required.

Maintain a safe environment by reporting hazards and following health and safety procedures.

Assist with cleaning, room set-up, and community events.

Safely operate and maintain grounds equipment and tools.

Support staff, volunteers, and community groups in the day-to-day running of the centre.

Person Specification

Essential

Practical gardening and maintenance skills.

Ability to work independently and as part of a team.

Good organisational and communication skills.

Reliable, trustworthy, and physically capable of outdoor manual work.

Awareness of health and safety practices.

Desirable

Experience in grounds maintenance, caretaking, or facilities management.

Basic skills in painting, carpentry, plumbing, or general repairs.

Manual Handling and First Aid training.

Experience working in a community setting.

Eligibility

This position is supported by the Department of Social Protection's Community Employment (CE) Programme. Applicants must:

Be aged 21 years or over.

Be in receipt of a qualifying social welfare payment for at least 12 months (or be a qualifying adult).

Meet Community Employment eligibility criteria (eligibility can be checked with the CE Supervisor or your local Intreo Office).

Training and accredited courses will be provided throughout the placement.

How to Apply

To express your interest or find out more:

Rebecca

087 220 1773

fvcesupervisor@gmail.com

Or contact your local Intreo Office and quote the Finn Valley CE Project – Community Grounds Person Role.

Help us keep Finn Valley a cleaner, greener, and more welcoming place for everyone.

- **Sector:** administrative and support service activities