



GLOBAL CONFERENCE VENUES LIMITED



#JOB-2460509



VENUES WORLD.COM, 93 George's St Upr,
Dun Laoghaire, Co. Dublin, A96 V1K8



No of positions : 1



Paid Position



38 hours per week



38000.00-43000.00 Euro Annually



28/07/2026



25/08/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : careers@venuesworld.com



Open your camera
app & point here
to view this ad
online



Event Technology Systems Manager

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

The Event Technology Systems Manager is a specialist in the implementation, configuration, administration and optimisation of enterprise event technology platforms supporting international conferences and corporate events across Europe, North America, Asia and the Middle East.

The role combines enterprise software administration, digital platform management, workflow automation and data governance to deliver secure, scalable and efficient delegate registration & payment solutions for multinational clients. The successful candidate acts as the technical lead for registration systems throughout the event lifecycle, ensuring high levels of system performance, data integrity and user experience.

TECHNICAL SKILLS

- Stova
- Cvent
- CrowdComms
- Field Drive
- Enterprise SaaS platforms
- Workflow automation
- Event technology platforms
- Digital content management
- Website administration
- Mobile event applications
- Microsoft Excel
- Data analysis and reporting
- AI productivity tools
- CRM and registration systems

PURPOSE OF THE ROLE

The successful candidate acts as the technical lead for registration systems throughout the event lifecycle, ensuring high levels of system performance, data integrity and user experience.

KEY RESPONSIBILITIES

Enterprise Registration Systems - Configure, administer and maintain enterprise event registration platforms including Stova and Cvent. Design complex online registration workflows for delegates, speakers, sponsors and exhibitors.

Configure registration logic, payment processing, communications, reporting and automated workflows. Monitor platform performance and implement continuous system improvements.

Digital Platform Development - Build and manage event websites and digital registration portals. Configure and deploy event mobile applications. Support virtual and hybrid event platforms. Manage integrations between registration platforms, websites and digital engagement solutions.

Business Systems Analysis - Analyse client requirements and translate into technical platform configurations. Recommend technology solutions to improve operational efficiency and delegate experience. Configure automated communication workflows using enterprise event technology platforms. Support implementation of AI-enabled process improvements and workflow automation.

Data Management and Governance - Manage large international delegate databases. Maintain data quality, validation rules and GDPR-compliant processing. Produce operational and analytical reports for internal teams and clients. Ensure secure handling of confidential personal and financial information.

Client Technology Support - Provide technical consultation to international corporate clients throughout project delivery. Deliver user support for registration platforms and digital event applications. Resolve technical issues affecting registration systems and digital event platforms. Provide training and guidance to clients and inte

- This vacancy is suitable for Remote/Blended working
- **Sector:** professional, scientific and technical activities

Career Level

- Experienced [Non-Managerial]