



Allen Area C.E.P. Company Limited by

Guarantee



#CES-2460136



4 Anne Street, Prosperous, Co. Kildare, W91

R5Y3



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



25/07/2026



05/09/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Admin & Housekeeping Assistant Anne Street

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

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Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

General housekeeping and cleaning of house, setting up for groups, updating bookings, greeting visitors and getting them to sign in, Baking and cooking.

- **Sector:** other service activities