



The Alzheimer Society of Ireland



#JOB-2459918



THE ALZHEIMER SOCIETY OF IRELA,

Temple Road, Blackrock, Co. Dublin, A94

N8Y0



No of positions : 1



Paid Position



35 hours per week



36605.00 Euro Annually



24/07/2026



21/08/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : recruit@alzheimer.ie



Open your camera
app & point here
to view this ad
online



Learning and Development Officer – Blackrock, Co. Dublin

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Required Knowledge / Experience: Responsibilities:

Own and administer the Moodle Learning Management System, including course build, user account management and completion reporting.

Design and build new courses on Articulate and Moodle Workplace platforms, contributing to the organisation's digital learning offering.

Gather and evaluate learner feedback, using findings to inform improvements to future course design and delivery. • Experience of conducting training needs analysis and translating findings into learning programme design.

Experience of analysing learning and completion data and reporting

Own and maintain the integrity of the L&D record system across Salesforce and other platforms, ensuring data is accurate, current and audit ready.

Identify and implement ongoing improvements and efficiencies in training data management processes.

Determine learning objectives, content sequencing, assessment design and completion criteria for each programme, ensuring pedagogical coherence across the curriculum.

Conduct organisation wide training needs analysis to identify capability gaps, translating findings into curriculum design decisions and programme specifications.

Design blended learning pathways combining self directed digital content, facilitated workshops and tutor led delivery, selecting the appropriate modality for each learning outcome.

Design and facilitate workshops and briefings for managers on learning frameworks, compliance requirements and effective use of the digital learning platform.

Design, build and maintain the organisation's mandatory compliance learning programme end to end, including content design, completion rules and monthly analysis reporting to senior managers.

Maintain current professional knowledge of instructional design practice, adult learning methodology and learning technology, applying it to the continuous development of the organisation's learning provision.

About Candidate:

A level 8 or higher qualification in a relevant discipline, or equivalent professional experience.

Demonstrable experience of designing and authoring eLearning content using an industry standard authoring tool such as Articulate Storyline.

Demonstrable experience of administering and configuring a Learning Management System, including course build, automation and completion reporting.

Working Hours: 35 Hours Per week

Annual Salary: 36,605.00

Company: The Alzheimer Society of Ireland

Start Date: 12/10/2026

Job Location: The Alzheimer Society of Ireland, National Office, Temple Rd, Rockfield, Blackrock, Co. Dublin, A94 N8Y0

- This vacancy is suitable for Remote/Blended working
- **Sector:** human health and social work activities

Career Level

- Executive