



Irish Wheelchair Association Tipperary town



#CES-2459780



Fethard Town Park, Rocklow Road, Fethard,
Co. Tipperary, E91 N1F1



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



23/07/2026



03/09/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Programme Assistant in Fethard Town Park

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

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Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

As a Programme Assistant you will also be expected to support the planning and delivery of a range of programmes, projects and individualised supports to service users engaging in programmes within the limits of the Association's Resource and Outreach Service standards. You will be required to undertake and ensure the execution of such other tasks/duties as may be deemed necessary to the successful implementation of the programme

Liaise with:

Close liaison is required with the Service Co-ordinator, C.E. Supervisor, colleagues, volunteers and members of Resource and Outreach Service for the successful implementation of this position.

Main Duties and Responsibilities (Training will be provided)

Support the development and implementation of resource and outreach programmes as set by the Service Co-ordinator in line with the Annual Service Plan
To support individual service users in line with the Associations Person Centred Approach

Accompany and support participants on annual holidays, outings, and in using community social and recreational facilities as required.

Actively ensure that standards and practices regarding health and safety are fully adhered to in all areas of Resource and Outreach Service. Record and report any hazards or accidents to the Centre Manager/Service Co-ordinator.

Keep relevant and up-to-date IWA record systems.

Assist service users in all aspects of personal care and daily living as identified by

the service user in line with the Associations standards.

Ensuring that your work and interaction with others is such that it promotes and enhances the independence of the service users.

Carry out any other duties and / or responsibilities which may be assigned to you from time to time

Main Tasks (post manual handling training) all tasks per iwa policy. This list is not exhaustive:

Assist service users with personal care (Toileting & Hygiene) as per moving and handling training

Safely clamp wheel chairs to the bus floor using approved restraints. This will involve kneeling/flexibility to reach appropriate tie points as per moving and handling & Clamping training

Push/manoeuvre wheelchairs to assist service users as required as per moving and handling training

Safely move programme supplies as required from storage to activity area and return same at close of services as per moving & handling training

Assist with programme delivery by supporting the service user as required as per moving & handling training

Assist with food service / clean up as required

Qualifications and Skills

The ideal candidate will have

The ability to work as part of a team

Willingness to engage in training.

Remuneration & Benefits

Excellent working conditions

A commitment to the ongoing training and development of all employees

Opportunity to develop skills through on the job experience

Salary determined under scheme operational standards

- **Sector:** human health and social work activities