



Company Details Confidential



#JOB-2459692



Co. Dublin,



No of positions : 1



Paid Position



37 hours per week



37000.00 Euro Annually



22/07/2026



19/08/2026

How to apply

Application Method :

Not available



Open your camera
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online



Operations and Procurement Officer

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Jerna Limited requires an Operations and Procurement Officer to join the team in Co. Dublin. You will provide procurement, operations, and facility management support to the senior management. The minimum starting salary is €37,000. The standard weekly hours are 37.

- **Sector:** other service activities

Career Level

- Experienced [Non-Managerial]