



Jacob Law LLP



#JOB-2458803



JACOB LAW LLP SOLICITORS, 31 The Mall,
Waterford, Co. Waterford, X91 XP7T



No of positions : 1



Paid Position



39 hours per week



36650.00 Euro Annually



20/07/2026



17/08/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : marianne@jacoblaw.ie



Open your camera
app & point here
to view this ad
online



Legal Executive with fluency in the official language of a state which is not a Member State of the EEA and is not an official language of an EEA state”

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

The Role

As the exclusive legal executive dealing with Brazilian Nationals, you will:

Run a pipeline of conveyancing files under the supervision of our legal team

Be the main point of contact for our Brazilian Clients

Drive transactions forward proactively

Manage timelines and ensure all parties are aligned

Deliver clear, confident and professional communication in Brazilian Portuguese

Maintain exceptional organisation and file accuracy

Requirements -

Fluent in Brazilian Portuguese and English, written and spoken

Qualified Legal Executive with a minimum of 5 years experience working as a Legal Executive

- **Sector:** real estate activities

Career Level

- Executive