



Leixlip & Ballyoulster CE Scheme



#CES-2458480



LEIXLIP UNITED AFC, Station Road, Leixlip,
Co. Kildare, W23 R942



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



16/07/2026



27/08/2026

How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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Reception Staff - Leixlip Utd Football Club

Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Job Description

Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Hours are 3pm - 10pm Tues/Wed/Thurs

Answering the Telephone

Greeting Members and Visitors

Helping in the Coffee Shop

Light Cleaning duties

Getting the room ready for events

Opening and Closing Duties may be required from time to time

Weekend work may be required on occasion so requires flexibility

A Good can do attitude while dealing with members of the club

This is a Community Employment position and CE rates and benefits are payable if you qualify and you are eligible for the scheme. Please note, You must be in receipt of a social welfare payment for 12 months or over.

Apply through your local Intreo office or Local Employment Services

Ph: 01 6245855

- **Sector:** other service activities