



RIVER'S EDGE AFTERSCHOOL CARE

LIMITED



#JOB-2456787



Multiple Locations



No of positions : 2



Paid Position



20 hours per week



19.00-21.00 Euro Hourly



07/07/2026



04/08/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : riversedgeafterschool@gmail.com



Open your camera app & point here to view this ad online



After-school Manager

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Multiple Locations :

- REDWOOD NATIONAL sCHOOL, REDWOOD, LORRHA, Co. Tipperary, E45XP58
- Rathkeale, Co. Limerick,

The Afterschool Manager will be responsible for the:

Delivery of After-School Care Provision.

Management and Administration.

Supervising, Training and Supporting the team.

Ensure the safety and wellbeing of the children attending the service in an environment that promotes the children's personal development, education experience and recreational activities to excellent standards.

The After School Manager will be responsible for creating, developing, and maintaining good relationships with team members and all stakeholders, particularly the children, parents, and the Afterschool Project management.

Lead the team of experienced childcare providers to ensure the delivery of engaging, interactive educational experiences and curriculum.

Ensure all policies and procedures are up to date and implemented and ensure the Afterschool team are aware of the policies and any changes that may be implanted.

Manage and support the team as they care for the children daily and ensure that the team are aware of their responsibilities.

Ensure that the After School is prepared and ready for any inspection from any external organisation.

Acting as the point of contact and lead for all enquiries to the After School.

Ensuring the Afterschool continues to achieve the highest standards in the maintenance of all records regarding the children attending the After School.

Ensuring the After School continues to achieve the highest standards in the maintenance of all records regarding the experience childcare team.

Ensure all records are easily accessible and in accordance with statutory obligations.

Experienced with Data Protection and Privacy.

Promoting the After School in the local community.

The Afterschool Manager will be responsible for the income and expenditure of the After School in line with budget plans agreed with the After School Project Management.

Identify and facilitate any training needs for the After School team and develop a plan to deliver identified training needs.

To undertake other duties as assigned by the Management of the After School Project.

Desired Criteria:

Previous experience in a childcare setting

At least 2 years' experience working directly with children.

Experience with developing and implementing policies and procedures.

Solution-focused with a creative and positive attitude.

A passion and drive that inspires a love for learning & the ability to engage children in learning activities in a fun and interactive way.

Respect for and dedication to working with children.

Good administrative, computer and organisational skills.

Own transport essential.

First Aid

- **Sector:** education

Career Level

- Not Required

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 0

(Desirable)

- **Ability Skills:** Administration, Communications, Computer Literacy
- **Compentency Skills:** Collaboration, Flexibility, Initiative, Leadership
- **Driving Licence:** None:
- **Languages:** English C2-Master (Fluent)