



Habitat for Humanity Ireland



#JOB-2456763



Athlone, Co. Roscommon,



No of positions : 1



Paid Position



21 hours per week



To be Confirmed



07/07/2026



04/08/2026

### How to apply

#### Application Method :

Please apply to the vacancy by the following means:

URL :

[https://www.habitatireland.org/jobs/restoreathlone\\_volcoo](https://www.habitatireland.org/jobs/restoreathlone_volcoo)



Open your camera app & point here to view this ad online



## ReStore Volunteer Coordinator (Athlone)

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

The volunteer coordinator will provide intentional and meaningful volunteering opportunities for people of ages and backgrounds in ReStore. To deliver accredited Training which seeks to strengthen skills and build capacity, including for those who would be considered 'hard to reach'.

#### Key Responsibilities:

Recruitment and training of ReStore volunteers including mentor support to provide a positive and supportive environment for volunteers of all ages, background and abilities.

Deliver accredited training programmes which engage, empower and support volunteers including those considered 'hard to reach'

Work with ReStore manager and others to discuss training needs, gaps in schedule and to define volunteer roles as required.

Develop and manage partnerships with appropriate organisations for placement and training opportunities at Habitat ReStore.

Attend exhibitions, events and conferences, as required, to raise awareness of Habitat programmes and promote volunteering opportunities.

Support the development and implementation of appropriate programme policies, procedures and best practices.

Manage relationships with internal/external service providers as appropriate.

Ensure all administration is completed as required – consent forms, partnership agreements, legal and statutory paperwork and effective tracking of all metrics on databases.

Work as part of a wider team to reach strategic and operational targets, ensuring that all activity complies with Habitat Ireland ethos, policies and procedures and all legislation governing the charity's activities.

Undertake any other reasonable tasks as required by the organisation.

- **Sector:** other service activities

### Career Level

- Experienced [Non-Managerial]