



DPM Community Enterprise



#CES-2456142



Ozanam Community Centre, Figart,  
Dunfanaghy, Co. Donegal, F92 D86T



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



02/07/2026



13/08/2026

### How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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## Building Caretaker

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

General cleaning, caretaking and maintenance of community centre and grounds. Looking after bookings, maintaining diary, preparation of rooms for meetings and activities, preparation of refreshments. Liasie and support committee in the organisation of events. Supervise activities in the centre and ensure health and safety procedures are adhered to.

- **Sector:** administrative and support service activities