



O'LEARY INTERNATIONAL LIMITED



#JOB-2455458



O'LEARY GROUP LTD., Marshmeadows, New  
Ross, Co. Wexford, Y34 V252



No of positions : 1



Paid Position



40 hours per week



Competitive



29/06/2026



27/07/2026

## How to apply

### Application Method :

Please apply to the vacancy by the following means:

Email : [hr@olearyinternational.com](mailto:hr@olearyinternational.com)

Phone : 0035351445300

Address:

[HR Department](#)

[OLI Property Rentals Ltd.](#)

[Marshmeadows](#)

[New Ross](#)

[county Wexford](#)

[Y34V252](#)



## Property Manager (Maternity Cover)

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

Key Responsibilities:

- Conduct property viewings and manage prospective tenant enquiries.
- Prepare tenancy agreements and complete RTB registrations.
- Ensure compliance with all RTB regulations, Residential Tenancy legislation, and Rent Pressure Zone (RPZ) requirements.
- Manage maintenance requests and coordinate contractors to ensure repairs are completed efficiently.
- Carry out property inspections, including check-ins, check-outs, and periodic inspections.
- Manage tenancy renewals, rent reviews, and deposit administration.
- Act as the primary point of contact for tenants, resolving queries and issues professionally.
- Maintain accurate property records and tenancy documentation.

Essential Requirements:

- Strong knowledge of RTB regulations, RPZ legislation and Irish landlord and tenant law.
- Previous experience in residential lettings
- Full clean driving license and access to own vehicle.
- Familiarity with property advertising platforms such as Daft.ie

Hours:

Monday to Friday, (incl. flexibility to conduct occasional evening or weekend property viewings, as may be required).

- **Sector:** accommodation and food service activities

### Career Level

- Experienced [Non-Managerial]

### Candidate Requirements

(Essential)

Open your camera  
app & point here  
to view this ad  
online



- **Minimum Experienced Required (Years):** 1

- **Driving Licence:** Full: B

- **Languages:** English C1-Advanced

(Desirable)

- **Ability Skills:** Administration, Communications, Customer Service, Interpersonal Skills

- **Competency Skills:** Problem Solving, Teamwork, Time Management, Working on own Initiative