



Glen Resource Centre



#CES-2455385



THE GLEN RESOURCE AND SPORTS C,  
The Glen Resource an, The Glen, Cork, Co.  
Cork, T23 DH95



No of positions : 1



Community Employment Programme



19.5 hours per week



[Community Employment Programme Rates](#)



29/05/2026



10/07/2026

## How to register your interest

To register your interest, take note of the scheme reference number and contact an Employment Personal Advisor (EPA) in your [local Intreo Office](#)



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## Tutor Assistant

### Application Details

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more or 18 years and over for certain disadvantaged groups. Your eligibility will have to be verified by the Department.

To register your interest you can contact an Employment Personal Advisor (EPA) in your local Intreo Centre.

Applicants should supply suitable character references and be prepared to complete a Garda vetting application form.

### Job Description

#### Duties

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Assisting the tutor in preparing learning materials, setting up equipment, and working with groups or 1-on-1 with learners.

Assisting with learner registration, managing learner attendance records and registration folders in full compliance with center confidentiality standards, Also maintaining records in line with GDPR guidelines.

This position is located in ABLES, Community Services Buildings, The Glen, Cork.

- **Sector:** education