



INTERNATIONAL WAREHOUSING &
TRANSPORT LIMITED



#APP-2455175



Dublin 15,



No of positions : 1



Apprenticeship



Per Employer



Apprentice Rates



25/06/2026



23/07/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Address:

<https://apprenticeship.ie/career-seekers/jobs/3997>



Open your camera
app & point here
to view this ad
online



Logistics Associate - Apprenticeship

Job Description

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First Year Apprentice Vacancy

Logistics Associate Apprenticeship

IWT International Warehousing & Transport a leading provider of European and global logistics services is now recruiting Logistics Apprentice/ Operations coordinator under the Logistics Associate Apprenticeship programme.

JOB TITLE: Operations clerk for Ire -UK Trailer Division (Apprenticeship role)

COMPANY: IWT International Warehousing & Transport

LOCATION: Blanchardstown Corporate Park, Ballycoolin, Dublin 15

PRIMARY DUTIES AND RESPONSIBILITIES:

- Customs Clearance and Shipping SOP's within our Trailer Division
- Communicating and organising subcontractors to ensure service levels are achieved.
- Input and updating of files and computer system to allow for full information visibility.
- Issuing and distribution of relevant shipping documents.
- Booking shipping requirements using various Portals.
- Dealing with both Customers and subcontractors directly
- Recording of supplier costs and timely passing of supplier invoices.
- Issuing of reports were deemed necessary
- KPI reporting
- Other duties which may be assigned from time to time

SKILLS REQUIREMENTS:

- ISO awareness
- Understanding the driver's hour requirements would be an advantage
- Invoicing
- Ability to work in a fast-paced environment
- Communications skills
- Working knowledge of MS Office applications, especially Outlook, Word and Excel required

Applicant must meet one of the LAA programme entry criteria:

- * • H7/O6 or above in five leaving certificate (or equivalent) subjects. A minimum of grade O6 must be obtained in English. A minimum of grade O6 or a B2 or above in Foundation level must be obtained in mathematics
- * • Holders of a QQI Level 5 or Level 6 (or equivalent) in cognate areas (e.g. business, logistics, and distribution, supply chain management, etc)
- * • Applicants may also be eligible to become apprentices via Recognition of Prior Learning (RPL).

Application contact:

If you would like to be considered for this position, please submit a cover letter and CV to ioconnor@iwt-irl.com

Employer Information

Address

Blanchardstown Corporate Park

Ballycoolin,

Dublin 15

For more information please see apprenticeship.ie

Note: As part of the national apprenticeship system, there are formal requirements for approval of an employer's suitability to train apprentices and for registration of apprentices. Advertising on this site does not guarantee that Employers are approved to recruit and train for apprenticeship positions.

- **Sector:** transportation and storage

Career Level

- Entry Level