



IGGY MADDEN TRANSPORT LIMITED



#JOB-2455131

IGGY MADDEN TRANSPORT, Galway Hbr



Ent Pk, The Docks, Galway, Co. Galway, H91
TV76



No of positions : 1



Paid Position



35 hours per week



34500.00 Euro Annually



25/06/2026



23/07/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Email : accounts@iggymaddentransport.com



Open your camera
app & point here
to view this ad
online



Accounts Assistant

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

We are seeking a detail-oriented Accounts Assistant with a background in Data Analytics to support our finance team. The successful candidate will be responsible for managing financial transactions and assisting with financial data analysis and reporting to support business operations.

Key Responsibilities

Processing and issuing sales invoices accurately and on time

Recording and managing purchase invoices and supplier accounts

Performing regular bank reconciliations and resolving discrepancies

Assisting with accounts payable and receivable functions

Analysing financial data to identify trends and support decision-making

Preparing financial reports and data summaries using Excel or similar tools

Supporting month-end and year-end financial processes

Maintaining accurate financial records and documentation

Assisting in improving financial processes using data-driven insights

Requirements

Bachelor's degree in Data Analytics, Accounting, Finance, or related field

Strong analytical and numerical skills

Proficiency in Microsoft Excel and data analysis tools

Attention to detail and accuracy

Ability to interpret and analyse financial data

Good communication and organisational skills

Additional Information

This is a full-time, permanent position

- **Sector:** transportation and storage

Career Level

- Entry Level

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 1
- **Minimum Qualification:** Level 8 (incl Higher Diploma & Honours Bachelor Degree)

(Desirable)

- **Ability Skills:** Administration, Analytical, Financial
- **Competency Skills:** Problem Solving, Time Management