



ACE LYNCH LIMITED t/a The Ink Factory



#JOB-2454813



THE INK FACTORY, 15 Wellington Quay,

Temple Bar, Dublin 2, D02 KW44



No of positions : 1



Paid Position



39 hours per week



36605.00 Euro Annually



23/06/2026



21/07/2026

### How to apply

#### Application Method :

Not available



Open your camera app & point here to view this ad online



## Business Automation Executive

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

Ace Lynch Ltd T/A The Ink Factory, 15 Wellington Quay, Temple Bar, Dublin 2, D02KW44, require a Business Automation Executive. The candidate should have 1 year min experience and have an understanding of customer focused services businesses, the development and implementation of programs and services to enhance service value. Must be innovative in maintaining and introducing new management techniques Salary is €36,605 pa, based on a 39-hr week, Send your CV to [eve@theinkfactory.ie](mailto:eve@theinkfactory.ie)

- **Sector:** arts, entertainment and recreation

### Career Level

- Experienced [Non-Managerial]

### Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 1
- **Minimum Qualification:** Level 6 (incl Higher Advanced Certificate & National Craft Certificate)

**OR** Relevant Experience

(Desirable)

- **Ability Skills:** Administration, Analytical, Computer Literacy, Customer Service
- **Competency Skills:** Decision Making, Initiative, Priority Planning, Time Management
- **Languages:** English C1-Advanced