



PIMCO (PGA Global Services LLC)



#JOB-2453280



The Harcourt Building, 57B Harcourt Street,

Dublin 2, D02 F721



No of positions : 1



Paid Position



40 hours per week



47000.00 Euro Annually



16/06/2026



14/07/2026

## How to apply

### Application Method :

Please apply to the vacancy by the following means:

URL :

[https://pimco.wd1.myworkdayjobs.com/pimco-careers/job/Dublin-IRL/Fund-Operations-Analyst\\_R105584](https://pimco.wd1.myworkdayjobs.com/pimco-careers/job/Dublin-IRL/Fund-Operations-Analyst_R105584)



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## Fund Operations Analyst

### Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

### Job Description

As a Fund Operations Analyst, you will play a key role in supporting the operational infrastructure of PIMCO's investment funds, ensuring accuracy, efficiency, and a high standard of delivery across fund reporting and processes.

You will work cross-functionally to manage fund-related activities, support reporting and reconciliations, and help improve operational processes through the use of data, technology, and automation.

#### Responsibilities

- Support fund operations processes including reporting, reconciliations, and data validation
- Identify and implement process improvements to enhance efficiency and reduce operational risk
- Optimize and automate fund reporting using data and technology tools
- Collaborate with internal teams (e.g. portfolio management, client servicing, and technology) to ensure accurate delivery of fund data
- Investigate and resolve discrepancies or queries related to fund operations
- Build and maintain strong internal stakeholder relationships

#### Qualifications

- Bachelor's degree (or equivalent) with a minimum 2:1 from an accredited university
- Strong proficiency in English
- Demonstrated interest in financial markets, asset management, and fund operations

#### Skills & Attributes

You will excel in this role if you:

- Are highly detail-oriented with strong organizational skills
- Demonstrate a process-driven mindset and focus on continuous improvement
- Are proactive, analytical, and solution-oriented
- Communicate clearly and effectively, both verbally and in writing
- Thrive in a collaborative, high-performance environment

Are accountable, flexible, and able to manage multiple priorities

Technical skills:

Advanced Excel skills

Experience with or interest in programming (SQL and/or Python preferred)

Familiarity with fund structures, accounting, or capital markets coursework is advantageous

What We Offer

A collaborative, high-performing global environment

Ongoing training, development, and mentorship opportunities

Exposure to complex fund structures and investment strategies

Opportunities to drive automation and operational improvements

Competitive compensation and benefits package

Recruitment Process

Application review (CV and cover letter)

One-way video interview

Final-round interviews including behavioral, technical, and Excel-based assessment

PIMCO is an equal opportunity employer committed to fostering an inclusive and diverse workplace.

- **Sector:** financial and insurance activities

**Career Level**

- Entry Level