



Sodexo Ireland



#JOB-2453087



Dublin 8,



No of positions : 1



Paid Position



40 hours per week



15.41 Euro Hourly



11/06/2026



25/06/2026

How to apply

Application Method :

Please apply to the vacancy by the following means:

Address:

<https://www.sodexojobs.co.uk/jobs/control-room-operator-in-dublin-8.15900>



Open your camera app & point here to view this ad online



Control Room Operator

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

Full time

40 + hours per week

€15.41 per hour

Opportunities for career development

Plus our Sodexo employee benefits package

Security Control Room Operator

Dublin 8 - Full time

Protect our customers, unlock your career.

At Sodexo, we're passionate about our people. We know that our teams are the key to delivering exceptional service and the safety of our clients, customers, and employees. If you're a vigilant professional with a passion for security, then secure your career with Sodexo!

A role where you're the key to keeping everyone safe. Valued. Recognised. Rewarded.

What you'll do

To manage daily the effective operation of the security service across site and work closely with the security supervisor and manager.

To train newly appointed security control room operators in line with Sodexo mandatory requirements and site-specific requirements.

To liaise with Sodexo and client personnel as necessary and as instructed to ensure the provision of an efficient and effective security service.

To prioritise tasks and respond to ad hoc requests.

To complete and submit report forms relating to any accident/incident on the Sodexo 360 reporting tool and the Diageo reporting system

To ensure the necessary internal security audits are undertaken, provide a detailed action plan and manage all non-compliance

To ensure security, respond immediately to intruder/panic/fire alarms upon activation by

communicating with patrol officers.

To ensure all incidents are recorded in the daily occurrence book via the 360 system.

Ensure officers are completing DOBs, handovers and patrols using the 360 system.

Ensure all Diageo and Sodexo documentation is completed as per requirements.

Ensure all relevant Sodexo/client paperwork is completed and audited to ensure accuracy.

To ensure the key management process is followed with audits completed.

To ensure all necessary patrols are being conducted efficiently by the team and escalate as needed to the supervisor and manager.

To report any faults or defects immediately to the help desk and inform the supervisor

To provide written reports and witness statements to external agencies if required.

To enforce Sodexo security-related procedures and SOP's.

To monitor/manage the CCTV system, access control system, fire alarm system and panic alarm system.

To manage the access control JML process along with issuing of cards

Manage the security consumable levels with card, lanyards etc

Assist with managing the car park ensuring everyone is following the agreed process and badges.

To attend training courses as required.

Ensure site is compliant with the client's standards.

Ensure GDPR compliance with all clients' and Sodexo standards.

To ensure all officers are in the correct uniform and meet high standards

What you'll bring

PSA licence – Essential

To be able to develop and build good client & customer relationships. - Essential

Security experience with strong communication skills – Essential

- **Sector:** administrative and support service activities

Career Level

- Experienced [Non-Managerial]