



Company Details Confidential



#JOB-2451525



Kilmacow, Co. Kilkenny,



No of positions : 1



Paid Position



15 hours per week



16.00 Euro Hourly



03/06/2026



01/07/2026

How to apply

Application Method :

Not available



Open your camera app & point here to view this ad online



Clerical

Application Details

In order to work in Ireland a non-EEA National, unless they are exempted, must hold a valid employment permit. Please review the [Eligibility and requirements for an employment permit](#) if you are unsure of your eligibility to apply for this vacancy.

Job Description

General Bookkeeping, Invoice entry to accounts program.

- **Sector:** administrative and support service activities

Career Level

- Not Required

Candidate Requirements

(Essential)

- **Minimum Experienced Required (Years):** 0
- **Minimum Qualification:** Level 4 (incl Leaving Certificate/ Leaving Certificate Applied/ Leaving Certificate Vocational Programme)

(Desirable)

- **Ability Skills:** Communications, Computer Literacy, Financial
- **Competency Skills:** Initiative, Working on own Initiative